

Plan of the Methodical Council's work of the College architecture and construction at KazGASA for the 2019-2020 academic year

Methodical problem: Improvement of the educational process based on the introduction of innovative technologies in the educational process of the preparation qualified specialists.

The main tasks: Study and introduction of perspective pedagogical technologies into educational process; improvement of methodical level of teachers in realization of modern technologies.

№	Questions under consideration	Date of event	Responsible
Meeting № 1			
1.	Review of the main directions of the college methodical work for the new academic year	23.08.18	Director of the College
2.	Review and approval of the plan of Methodical Council's work of the College for the 2019-2020 academic year		Chairman of the MC
3.	Preparation of Submission to the members of MC and Chairmen of cycle commission.		Chairman of the MC
4.	Review and approval: 1. Plan of the cycle commissions; 2. CTP, CMS for all disciplines.		Chairman of the MC
5.	Review and approval of the plan of publishing educational and methodical literature for the college disciplines.		Chairman of the MC Chairmen of the cycle commissions
6.	Review and approval of the new WP (working plan) for all disciplines of the college degrees, according to the WEPs.		Chairman of the MC Chairmen of the cycle commissions
7.	Review and approval of the schedule of open lessons, workshops and seminars.		Chairman of the MC Chairmen of the cycle commissions
Meeting №2			
1.	Approval of the Olympiad schedule for general education disciplines.	04.10.19	Chairman of the cycle commission in the direction of the OOD Chairman of the MC
2.	Approval of methodical guidelines for college disciplines.		Chairman of the MC
3.	Approval of test database and examination questions database by winter session disciplines.		Chairman of the MC
4.	Review and approval of the plan for the "Week of the Central Committee		Chairman of the cycle commission in the direction of

	in the direction of the OOD»		the OOD
5.	Review and approval of the plan for the "Week of the Central Committee in the direction of Architecture»		Chairman of the cycle commission in the direction of Architecture
6.	Review and approval of the plan for the "Week of the Central Committee in the direction of Design»		Chairman of the cycle commission in the direction of Design
7.	Review and approval of the plan for the "Week of the Central Committee in the direction of Construction»		Chairman of the cycle commission in the direction of Construction
Meeting №3			
1.	Report on the week of the Central Committee in the direction of the OOD	06.12.19	Chairman of the cycle commission in the direction of the OOD
2.	Report on the " Week of the Central Committee in the direction of Architecture»		Chairman of the cycle commission in the direction of Architecture»
3.	Report on the "Week of the cycle commission of Social and Humanitarian Affairs"		Chairman of the cycle commission
4.	Reports of the Chairmen of the cycle commission on work for the 1st semester		Chairmen of the cycle commissions
5.	Approval of test assignments for all types of college work practices		Chairmen of the cycle commissions
6.	Approval MMS, WP and CTP, methodical guidelines for 2nd Semester disciplines		Chairman of the MC of College
Meeting №4			
1.	Report on the " Week of the Central Committee in the direction of Design»	07.02. 20	Chairman of the cycle commission in the direction of Design
2.	Approval of test database and examination questions database passports for the spring-summer examination session of the 3rd year of college.		Chairman of the MC
3.	Analysis of the quality of knowledge of students in the disciplines of the first semester.		Director of the College
4.	Analysis of the quality professional practice and reporting		Deputy Director of Academic Affairs
5.	Review and approval of DW topics specialties of college		Director of the College Deputy Director of Academic Affairs
6.	Analysis of teacher visits for the 1st semester		Chairman of the MC
7.	Approval of test database and examination questions database passports for conducting summer		Chairman of the MC

	examination session for 1-2 courses		
8.	Drawing up the curriculums (WEP) of the college at KazGASA for the next academic year, making the necessary changes and additions.		Deputy Director of Academic Affairs, Chairman of the MC
Meeting №5			
1.	Attendance and analysis of teachers staff classes College at KazGASA	04.04.20	Chairman of the MC, Deputy Director of Academic Affairs
2.	Analysis of the content of educational-methodical complexes of disciplines (EMCD) of the college at KazGASA		Chairman of the MC
3.	Review and approval of exam assignments for the state exams for 1st year students		Chairmen of the cycle commissions
4.	Review and approval of the schedule of open classes, methodical seminars on college disciplines, schedule of mutual visits to classes.		Chairman of the MC
5.	Approval of passports for corrected exam assignments for entrance exams by drawing.		Chairman of the MC
6.	Report on the "Week of the Central Committee in the direction of Construction»		Chairman of the cycle commission in the direction of Construction
Meeting №6			
1.	Annual reports of the Chairmen of the cycle commissions on all areas.	2.05.20	Chairmen of the cycle commissions
2.	Approval of schedules and plans of educational process of the college at KazGASA for 2018-2019 academic year (full-time and part-time tuition).		Deputy Director of Academic Affairs
3.	Approval of tests for the knowledge slice		Deputy Director of Academic Affairs
4.	Annual report of the Chairman of the MC		Chairman of the MC